

Tomahawk Public Library Board of Trustees Meeting
Monday, March 20, 2023
Tomahawk Library Community Room/BlueJeans

The meeting was called to order by Board President Pat Haskin at 4:31 p.m.

Present: Julie Allen, Samantha Colburn, Pat Haskin, Nancy Herbison, Paula Norman and Barb Zastrow.

Excused: Pat Brimacombe and Judith Nelson

Guest: Pat Pietila from the Tomahawk Historical Society

Pledge of Allegiance

Public Comments: None

Zastrow/Herbison moved to approve the amended February 20, 2023 minutes. Motion carried.

Pat Pietila reported for Judy Nelson that Tomahawk Historical Society Trivia questions have been posted in the lobby of the library. The library and the historical society will work together to post the THS sophomores' historical essays. They are working with O'Hare on grant writing and have found a new person to take on the historical society Facebook page and website updates. Also looking at fundraising opportunities like speaker luncheon and a brat fry.

Closure, Opening and Book Pickup:

Review of information on goals and framework included in packet.

Fundraising:

- a. The Brian Morren Memorial has reached almost \$7000. Half will be designated for the Nature initiative and half to materials with \$1000 going specifically going to the purchase more Wonderbooks.
- b. O'Hare will be working on a county wide grant with T.B. Scott Free Library.
- c. The last portion of the IEEE will be coming in soon. Three more science kits are currently being processed.
- d. Annette was awarded a WVLS scholarship to attend the American Library Association annual conference in Chicago.

Committee Reports:

1. Building and Grounds
 - a. Building the storage cage for city hall is continuing. Moving is scheduled for May.
 - b. The blue roof bookshelf is now in the Children's area.
 - c. The elevator was inspected.
 - d. CREATE has purchased an AnyCubic Vyper 3D printer for the library.
2. Finance Committee
 - a. Colburn/Norman moved to approve vouchers 113793, 113795-96, 113799, 113801,

113805, 113810-11, 113816, 113824, 113834, 113838, 113844, 113849, 113851-53, 113856, 113860, 113865-66, 113869, 113872, 113874-75, 113880, 113882, 113886.

Motion carried.

b. Herbison/Allen moved that the employee expense form be approved and that expenses going forward are established at the state rate current at the time and is effective immediately. Motion carried.

c. Haskin/Herbison moved to approve funds of no more than \$600 be used for materials to build an additional storage cage in the basement for future use. Motion carried.

3. Personnel Committee-no report.

Library Director's Report

O'Hare emphasized the Check Out Wisconsin's State Parks at Your Library Program. Our library has purchased, through the grant, day-use passes for patrons to access. Along with the pass they receive an informational kit. She shared with the Board "Love Letters to Libraries." O'Hare also stated that patron numbers are hitting 80-100 a day which is much closer to typical summer numbers than this time of year.

Concerns and Comments from Trustees: None

Future agenda items: None

The next meeting is scheduled for **April 17, 2023 at 4:30 p.m.**

Norman/Allen moved to adjourn the meeting. Motion carried. The meeting was adjourned at 5:20 p.m.

Respectfully submitted,

Nancy Herbison
Board of Trustees Secretary