

Tomahawk Public Library Board of Trustees Meeting Minutes
Monday, January 16, 2023
Tomahawk Library Community Room/BlueJeans

The meeting was called to order by Board President Pat Haskin at 4:31 p.m.

Present: Julie Allen, Samantha Colburn, Pat Haskin, Nancy Herbison, Judith Nelson, and Barb Zastrow. Also present was Library Director Heidi O'Hare.

Excused: Pat Brimacombe and Paula Norman

Pledge of Allegiance

Jeff Egelkraut voiced some concerns regarding the closure of the library when the school system closes for inclement weather. He also expressed some concerns regarding staff interactions with himself and other men. He felt that the library could run a calendar fundraiser.

Zastrow/Nelson moved to approve the December 19, 2022 minutes. Motion carried.

Tomahawk Area Historical Society Report:

Nelson reported that the group will begin sorting through their acquisitions in the basement next week.

Closure, Opening and Book PickUp:

The staff had a meeting on January 16th to discuss goals and framework for the next three years (strategic planning). O'Hare will share that information next month with the Board.

Fundraising

The library has received the second payment of \$1000 from IEEE Science Kits for Public Libraries Grant. Staff will be purchasing items over the next few months.

Committee Reports

1. Building and Grounds

- a. The City Hall cage for their storage has been started. O'Hare is working on an estimate for the children's area Blue Roof Bookshelf that will contain new items, STEAM items and games. Otis has finally completed work on the elevator last week and the city will be picking up the oil containers.
- b. CREATE and the library are discussing collaboration on a podcast and creating Memory Kits (a StoryCorps type project). The kits would include sound equipment, etc. for people to interview others about life stories and experiences. They are hoping to put together 1-3 kits within this year.

2. Finance Committee

- a. Haskin/Colburn moved to approve vouchers 113525, 113528, 113532-34, 113536-37, 113540, 113545, 113553, 113561, 113565, 113572, 113578, 113582, 113587, 113598. Motion carried.

b. The insurance information came in at a 17% raise which was less than originally estimated, so the raise fits into our 2023 budget. O'Hare will check on the first bill to make sure that information is correct.

3. Personnel Committee

No report.

Library Director's Report

O'Hare will be speaking at the Lincoln County Community Forum on what efforts the Tomahawk Public Library has done for health and well-being in the community. Single DVD's are being moved into the cases. We are booked for the WJJQ Home Show April 15-16, 2023. A new reading challenge is starting, and Olaf Comes Out to Play is going on. O'Hare is working with the Lincoln County Health Department for budget support for the Summer Family Packs. Staff is working on healthy living programs in conjunction with the hospital.

Concerns and Comments from Trustees:

Allen would like to meet with staff regarding questions about some budget line items.

Future agenda items: Public concerns and strategic plan.

The next meeting is scheduled for **February 20, 2023 at 4:30 p.m.**

Zastrow/Nelson moved to adjourn the meeting. Motion carried. The meeting was adjourned at 5:18 p.m.

Respectfully submitted,

Nancy Herbison,
Board of Trustees Secretary